

## **(e-Tender)**

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

**Administrative Building,  
Gate 1, Paper Mill Compound,  
Note Mudran Nagar, Mysuru 570 003.  
Phone: 0821-2401 111, FAX: 0821- 2401120**

**Website: [www.bnpmindia.com](http://www.bnpmindia.com); Email: [scm.tender@bnpmindia.com](mailto:scm.tender@bnpmindia.com)**

**Not Transferable  
Security Classification: Non-security**

**TENDER DOCUMENT FOR PRINTING & SUPPLY OF WALL CALENDARS AT BNPM PLANT, MYSURU**

**e-Tender No. BNPM/OTE/375/2022-23 dated 17.11.2023**

**This tender document contains 19 pages**

**The tender documents is issued to**

**M/s.**

**Address \_\_\_\_\_**

**Details of Contact person in BNPMIPL regarding this tender:**

**Address: Bank Note Paper Mill India Private Limited,  
Administrative Building,  
Gate 1, Paper Mill Compound,  
Note Mudran Nagar, Mysuru – 570 003.  
Telephone No. 0821 – 2401 111.**

## **List of Contents**

|                    |                              |          |
|--------------------|------------------------------|----------|
| <b>Section I</b>   | Notice Inviting Tender       | Enclosed |
| <b>Section II</b>  | Terms and Conditions         | Enclosed |
| <b>Section III</b> | Technical Specifications     | Enclosed |
| <b>Section IV</b>  | Quality Control Requirements | Enclosed |
| <b>Section V</b>   | Declarations                 |          |
|                    | Annexure – A                 | Enclosed |
|                    | Annexure – B                 | Enclosed |
|                    | Annexure – C                 | Enclosed |
| <b>Section VI</b>  | Price Bid format             | Enclosed |

## **SECTION I: NOTICE INVITING TENDER**

1. E-tenders are invited from eligible and qualified tenderers for supply of following goods :

| <b>Schedule No.</b> | <b>Brief Description of Goods</b>  | <b>EMD**</b>  | <b>Required Quantity</b> |
|---------------------|--|---|--------------------------|
| 1                   | Printing & Supply of wall calendars (as per BNPM design) at BNPM, Mysuru.                              | Rs. 2,800/-<br>(Rupees Two Thousand Eight Hundred only) | 1360 No's                |
| 2                   | A3 Size Envelope with Company Name, Address and Logo;<br>Size should be fit for required wall calendar |   | 300 No's                 |

**\*\*For MSE Bidders:** Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or UDYAM Registered or Any other body specified by Ministry of MSME.

|  |   |
|--|---|
| Type of Tender (Two Bid / PQB / EOI / RC / Development / Indigenization / Disposal of Scrap / Security item etc. | <b>Two Bid System</b><br>(Part-I Techno-commercial bid & Part-II Financial /Price Bid)                        |
| <b>Tender Processing Fee</b>   | <b>Rs. 250/- + taxes (to be paid online)</b>  |
| Bid submission mode  | Online Through e-tendering portal<br><a href="http://www.tenderwizard.com/BNP">www.tenderwizard.com/BNP</a> . |
| Closing date and time for receipt of tenders   | <b>27.11.2023; 1100 Hrs.</b>  |

- Interested bidders may obtain further information about this requirement from the above office selling the documents. They may also visit our website [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP) mentioned above for further details.
- Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E – Tendering ([www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP)) for participating in the Online Tenders. The registration charges will be Rs. 500/- plus applicable taxes (per year) which needs to be paid through electronic mode only.
- For details, registration and e-payment, please visit e-tendering website [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP) or contact KEONICS help desk at 8951906455.
- The NIT Form with standard tender documents will be accessible in the e-Tendering website (viz [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP)).
- Class III Digital Signature Certificate (DSC) is mandatory to participate in e-Tenders. Participating bidders/Contractors have to make sure that they have the valid DSC. If not, they can procure from any of the firm as approved by CCA.

6. The tenderer shall satisfy BNPMIPL that they are competent and authorized to submit tender and/or to enter into a legally binding contract with the BNPMIPL. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender submitted by him is legally binding upon himself, his firm or company as the case may be
7. For those tenderers whose technical bids do not satisfy the eligibility criteria, their financial Bids will not be opened.
8. In the event of any of the above mentioned dates being declared as a holiday/ closed day for the purchase organization, the tenders will be sold / received / opened on the next working day at the appointed time.
9. BNPM reserves the right to cancel the tender at any stage without assigning the reasons thereof.
10. The tender documents are not transferable.

Yours faithfully,

For and on behalf of BNPMIPL

-sd-

Assistant General Manager

## **SECTION II: TERMS AND CONDITIONS OF THE TENDER**

1. Tenders are to be uploaded on e-tendering portal [www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP) only in two part bid system.
2. **Part-I – Prequalification Bid & Techno-commercial Bid:** Scanned copy of Technical offer (catalogue/brochure etc.), GST, PAN, Bank details etc., along with all sections & annexures of this tender.

### **Part II – Price Bid:**

Price shall be furnished through e-portal only.

Price offer submitted in any other format will be liable for rejection.

3. **Terms of Payment:** 100% payment shall be made within 30 days after receipt and acceptance of goods at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.
4. **Delivery Terms & Address:** Delivery shall be made on F.O.R – Bank Note Paper Mill India Pvt. Ltd., Mysuru basis.  
Delivery Address: Engineering Stores, Bank Note Paper Mill India Pvt Ltd., Note Mudran Nagar, Mysuru - 570003. Stores contact details: 0821-2401476/486.
5. **Delivery Schedule:** After receipt of notification of the award of contract, the successful bidder shall submit printed sample for proof reading and approval of BNPM. Upon receipt of approval from BNPM, bulk printing shall be initiated, and material shall be delivered within a period of **10 days** along with all requisite documents.
6. **Warranty:** Not applicable.
7. **Security Deposit / Performance Security:** Not applicable.
8. **Liquidated Damages (LD):** If the supplier fails to deliver any or all of the goods within the time frame(s) incorporated in the contract, BNPM shall, without prejudice to other rights and remedies available to BNPM under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% (Half) percent of the delivered price of the delayed goods for each week of delay or part thereof until actual delivery, subject to a maximum deduction of 10% of the delayed goods' contract price(s).
9. **Rejection Replacement:** In case of supplies, materials not meeting our specification will be rejected outright and the rejected material shall be taken back within 7 days at the cost and risk of the supplier and replacement should be made within 15 days from the date of intimation. No payment shall be made for rejected item. If the material is not taken back within the stipulated period, BNPM reserves the right to dispose-off the material at the risk and expense of the supplier.
10. **Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.



Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

11. **Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

12. **Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to supply the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

13. **Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysuru, Karnataka.

14. **Legal Jurisdiction:** The Courts of Mysuru (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

15. **Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented

by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

16. **Fore-Closure Clause:** If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.
17. **Rights of Rejection:** BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.
18. **Preference for Micro and Small Enterprises (\*MSEs):** Public procurement policy for Micro and Small Enterprises (MSEs) order, 2012 as notified by Govt of India (GOI) along with its amendments as available in [www.msme.gov.in](http://www.msme.gov.in) shall be applicable to this tender.
19. Complete details and ISI specification if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.
20. All supplies are subject to inspection prior to acceptance. Manufacturer/ supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.
21. The BNPMIPL reserves the right to modify the quantity specified in this tender.
22. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be door delivered basis at destination including all charges otherwise the quotation is likely to be rejected. Prices quoted for free delivery at destination (i.e., Mysuru) will be given preference. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
23. **Evaluation Criteria:**
  - (i) The technical bids shall be opened in the first instance and these bids shall be scrutinised and evaluated by the competent committee/authority with reference to the parameters prescribed in the tender document. Subsequently, in the second stage the financial bids of only technically acceptable offers as decided in first stage shall be opened for further scrutiny and evaluation. Tenderers may check the e-tendering portal ([www.tenderwizard.com/BNP](http://www.tenderwizard.com/BNP)) for status of bids.

(ii) The method of evaluation of bidder for awarding the contract shall be on **overall lowest (L-1) effective price** quoted by the bidder for delivery up to BNPM, Mysuru for that item.

(iii) All responsive tenderers shall be evaluated as per the terms & conditions of the tender. The basis for arriving at the lowest responsive bidder shall be as per the price quoted for landed cost at Mysore including GST, packing & forwarding charges, freight, insurance and any other charges etc. and input credit shall be deducted to arrive at the effective price. Effective price shall be considered for arriving the lowest responsive bidder.

(iv) Bidder has to quote GST rate as per the HSN code provided in Section XI: Price Schedule. In case of any mismatch in HSN code with respect to offered product, same shall be decided in consultation with winning bidder.

(v) All tenderers should be registered under GST. They should be eligible to pass on input credit. Bid will be evaluated all-inclusive though input credit will be deducted to arrive at the effective cost.

#### **A. Indigenous/Domestic Bidder**

1. If the tenderer/bidder does not include the details of GST separately in the tender/quotation, the same shall be rejected
2. The HSN code of the product/services shall be determined at the tendering stage itself and mentioned in the price bid format to quote the GST rate according to the specified HSN code.
3. The evaluation of tender for three categories of GST registration is provided below:

| <b>Particulars</b> | <b>Registered</b> | <b>Compounding</b> | <b>Unregistered*</b> |
|--------------------|-------------------|--------------------|----------------------|
| Basic Price        | xxx               | xxx                | xxx                  |
| Add: GST           | X                 | -                  | X                    |
| Add: Cess on GST   | xx                | -                  | Xx                   |
| Less Input Credit  | X                 | -                  | X                    |
| Total price        | Xxx +X+xx -X      | xxx                | xxx +X+xx -X         |

\*If the bidders participated in a tender is unregistered, the GST shall be payable by the purchaser under reverse charge and shall be added to the quoted rate to arrive at the Gross price and input credit, if any shall be deducted from the total landed cost to arrive at the net comparable price.

#### **Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:**

- a. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
- b. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
- c. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
- d. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note



- e. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
  - f. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".
24. Parties who have been black listed /debarred by BNPMIPL/BRBNMPL/SPMCIL or any PSU or any Government Departments are not eligible for submission of this tender.
  25. Bidder may visit BNPMIPL, prior to submitting the offer after taking due permission to understand the requirements, if needed.
  26. Bidders are advised to write the page number on each page of the Technical Bid documents submitted.
  27. Acceptance of counter conditions (if any) shall be at sole discretion of BNPM.
  28. Corrigendum/ Addendum, if any, including clarifications provided during pre-bid meeting shall be hosted on Company's website ([www.bnpmindia.com](http://www.bnpmindia.com)) and ([www.tenderwizard.com](http://www.tenderwizard.com)) only.

I/we engage to supply the material(s) to your engineering store, BNPMIPL and comply the following:

1. Tender schedule and technical specification indicated.
2. Item/tender specific conditions for this tender.
3. Terms and conditions enclosed.
4. I/we confirm that set off for the GST, etc. paid on the inputs have been taken into consideration in the above quoted price and further agree to pass on such additional duties as sets offs as may become available in future under GST, etc.
5. This offer is valid for 90 (Ninety) days from the date of opening of the tender.
6. That we have not been debarred by BNPMIPL/BRBNMPL/SPMCIL and any other Government/Undertakings (Annexure-B enclosed).

|                                    |  |                                  |  |
|------------------------------------|--|----------------------------------|--|
| Signature & Seal:<br>Place & Date: |  | Name of Authorized<br>Signatory: |  |
| Address:                           |  | Tel/Fax/Mobile No:<br>Email Id:  |  |

### **Section III: Technical Specification**

| Description   | Specifications   |
|---|--|
| Printing & Supply of Wall Calendar as per BNPM design | <p><b>a. Calendar size:</b></p> <ul style="list-style-type: none"> <li>i. Flat size – 330 mm x 530 mm.</li> <li>ii. Trim area – 3 mm.</li> <li>iii. Trimming size – 327 mm x 527 mm.</li> <li>iv. Tolerance – 0.5 mm.</li> </ul> <p><b>b. Paper:</b></p> <ul style="list-style-type: none"> <li>i. Thickness – Between 250μ to 350μ.</li> <li>ii. GSM – 240 GSM.</li> <li>iii. Paper – Coated Matte Paper (Non Reflective).</li> <li>iv. Type – Art / Craft/ Board.</li> <li>v. Color –Milk White.</li> </ul> <p><b>c. Printing:</b></p> <ul style="list-style-type: none"> <li>i. Offset printing – Accurate Registration.</li> <li>ii. Multi-color/CMYK printing- Output as in printable file.</li> <li>iii. Both sides (back to back) – Yes.</li> </ul> <p><b>d. Finishing:</b></p> <ul style="list-style-type: none"> <li>i. Strength – Soft.</li> <li>ii. Total sheets – 7 sheets (13 printed pages, back to back).</li> <li>iii. Binding – Spiral/Comb.</li> </ul> <p><b><u>Note:</u></b></p> <ul style="list-style-type: none"> <li>a. Wall calendar design shall be provided by BNPM to successful bidder in ready printable format.</li> <li>b. Successful bidder has to submit 1 printed sample for proof-reading and approval prior to bulk printing.</li> <li>c. The material has to be delivered within 10 days from date of receipt of sample approval. Interested bidders who can fulfil the stated delivery timeline only may submit their offer.</li> </ul> |
| Printing & Supply of Envelope                         | <p><b>Size: A3</b></p> <p><b>Printing on envelope:</b> Company Name, Address &amp; Logo</p> <p>Size should be fit for required wall calendar 2024.</p>   |

- 1. Required Delivery Schedule:** After receipt of notification of the award of contract, the successful bidder shall submit printed sample for proof reading and approval of BNPM. Upon receipt of approval from BNPM, bulk printing shall be initiated and material shall be delivered within a period of **10 days** along with all requisite documents.
- 2. Required pre-production sample:** Successful bidder shall submit 1 No of printed calendar in line with technical specifications (free of cost) as per design provided by BNPM for proof reading and approval. Bulk supply should be initiated only after the approval of sample(s) by BNPM.

*(To be signed & stamped and submitted along with Techno-commercial Bid Part – I)*

## **SECTION IV: QUALITY CONTROL REQUIREMENTS & COMPLIANCE STATEMENT**

**Quality:** Quality is essence of this tender. The bidder shall supply the material as per the specifications mentioned in **SECTION – III** of this tender. The material supplied will be inspected at our factory. Quantity as ascertained on receipt of above material at our site will be treated as quantity supplied wherever the package/materials are received intact.

### **A) Technical Compliance Statement:**

| S No                       | Parameters   | Requirement                               | Offered by bidder | Deviations, (if any) |
|----------------------------|--|---|-------------------|----------------------|
| Calendar Size              |  |   |                   |                      |
| 1.                         | Flat size  | 330 mm x 530 mm                           | YES / NO          |                      |
| 2.                         | Trim area  | 3 mm Approx                               | YES / NO          |                      |
| 3.                         | Trimming size  | 327 mm x 527 mm                           | YES / NO          |                      |
| 4.                         | Tolerance limit  | 0.5 mm                                    | YES / NO          |                      |
| Paper                      |  |   |                   |                      |
| 5.                         | Thickness  | Between 250μ to 350μ                      | YES / NO          |                      |
| 6.                         | GSM  | 240                                       | YES / NO          |                      |
| 7.                         | Paper  | Coated Matte Paper (Non-Reflective)       | YES / NO          |                      |
| 8.                         | Type   | Art/Craft/Board                           | YES / NO          |                      |
| 9.                         | Colour   | Milk White                                | YES / NO          |                      |
| Printing                   |  |   |                   |                      |
| 10.                        | Offset printing – Accurate Registration  |   | YES / NO          |                      |
| 11.                        | Multi-colour/CMYK printing–Output as in printable file                             |   | YES / NO          |                      |
| 12.                        | Both sides (back to back)  |   | YES / NO          |                      |
| Finishing                  |  |   |                   |                      |
| 13.                        | Strength   | Soft                                      | YES / NO          |                      |
| 14.                        | Total sheets   | 7 sheets (13 printed pages, back to back) | YES / NO          |                      |
| 15.                        | Binding  | Spiral/Comb                               | YES / NO          |                      |
| Envelope for wall calendar |  |   |                   |                      |
| 16.                        | Suitable paper envelope along with printing as per BNPM content shall be provided  |   | YES / NO          |                      |
| 17.                        | Printing of wall calendar shall be carried out as per design provided by BNPM      |   | YES / NO          |                      |
| 18.                        | 1 printed sample shall be submitted for proof-reading and approval                 |   | YES / NO          |                      |
| 19.                        | Bulk printing shall be carried out only after approval of BNPM                     |   | YES / NO          |                      |
| 20.                        | Material shall be delivered within 10 days from date of receipt of sample approval |   | YES / NO          |                      |

**B) Commercial Compliance Statement**

| <b>Sl. No.</b> | <b>Features</b>         | <b>Requirements of BNPMIPL, Terms &amp; conditions</b> | <b>Whether Agreed by the firm</b> | <b>Deviation, if any</b> |
|----------------|-------------------------|--|-----------------------------------|--------------------------|
| 1.             | Pre- Production Samples | As mentioned in Sl.No.2 of Section III                 | <b>Yes agreed</b>                 |                          |
| 2.             | Payment Terms           | As mentioned in Sl.No.3 of Section II                  | <b>Yes agreed</b>                 |                          |
| 3.             | Delivery Schedule       | As mentioned in Sl.No.5 of Section II                  | <b>Yes agreed</b>                 |                          |
| 4.             | Liquidated Damages      | As mentioned in Sl.No.8 of Section II                  | <b>Yes agreed</b>                 |                          |
| 5.             | Risk Purchase           | As mentioned in Sl.No.12 of Section II                 | <b>Yes agreed</b>                 |                          |
| 6.             | No. of pages            | Total number of pages in Technical Bid                 |                                   |                          |

## **ANNEXURE – A**

**Any bidder from a country which shares a land border with India will be eligible to bid in the tender only if the bidder is registered with the Competent Authority (The Registered Committee constituted by the Department for Promotion of Industry and Internal Trade)**

- I) Bidder means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms, or companies), every artificial judicial person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person participating in a procurement process.
- II) “Bidder from a country which shares a land border with India” for the purpose of this order means:-
- a) An entity incorporated, established or registered in such a country; or
  - b) A subsidiary controlled through entities incorporated, established or registered in such a country, or
  - c) An entity substantially controlled through entities incorporated, established or registered in such a country, or
  - d) An entity whose beneficial owner is situated in such a country; or
  - e) An India (or other) agent of such an entity; or
  - f) A natural person who is a citizen of such a country; or
  - g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.
- III) The beneficial owner for the purpose of (iii) above will be as under :-
- 1) In case of a company or limited liability partnership, the beneficial owner is the natural person (s), who, whether acting alone or together, or through one or more judicial person, has a controlling ownership interest or who exercise control through other means.
- Further explanation:
- a) “Continuing ownership interest” means ownership of or entitlement to more than twenty five per cent of shares or capital or profits of the company;
  - b) “Control” shall include the right to appoint majority of the director or to control the management or policy decision including by virtue of their shareholding or management rights or shareholder agreements or voting agreements;
- 2) In case of partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more judicial person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
- 3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who , whether acting alone or together, or through one or more

judicial person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;

- 4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- 5) In case of a trust, the identification of beneficial owners(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership

IV) An agent is a person employed to do any act for any another, or to represent another in dealings with tired person.

V) The successful bidder shall not be allowed to sub contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority.

vi) A bidder is permitted to procure raw material, components, sub-assemblies etc. from the vendors from countries which shares a land border with India. Such vendors will not be required to be registered with the competent authority, as it is not regarded as sub-contracting.

vii) However, in case a bidder has proposed to supply finished goods procured directly/indirectly from the vendors from the countries sharing land border with India, such vendor will be required to be registered with the competent authority.

I have read the above clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I hereby certify that M/s ..... is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... fulfills all requirements in this regard and is eligible to be considered.” (where applicable, evidence of valid registration by the Competent Authority shall be attached)

I, the undersigned, declare that the item **Wall Calendars** originate in ..... (Name of the country).

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----

Authorized Signature with stamp & date

## **ANNEXURE -A1**

**Tender No: BNPM/OTE/375/2023-24 dated. 17.11.2023**

**(To be submitted on Company letterhead)**

### **DECLARATION**

I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. I hereby certify that, M/s ..... is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that M/s ..... fulfills all requirements in this regard and is eligible to be considered." (Where applicable, evidence of valid registration by the Competent Authority shall be attached.)

I, the undersigned, declare that the item ..... originate in ..... (Name of the country).

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----



## **ANNEXURE – B**

**e-Tender No: BNPM/OTE/375/2023-24 dated 17.11.2023**

**(To be submitted on the letterhead)**

### **DECLARATION**

We do hereby declare that,

1. We have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including Technical Specification, Quality Control Criteria and confirm to abide to those conditions without any counter conditions.
3. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----





## **ANNEXURE – C**

**e-Tender No: BNPM/OTE/375/2023-24 dated 17.11.2023**

**(To be submitted on the letterhead)**

We, the undersigned, declare that we will automatically be suspended from being eligible for bidding in any tender with Bank Paper Mill India Private Limited, Mysore for the period of 12 months, if we are withdrawing our Bid during the period of bid validity (or) fail / refuse to furnish the performance security / execute the contract, if awarded.

Signature \_\_\_\_\_

Name-----

Designation-----

Date-----

Stamp of the Organization-----

## **SECTION V: PRICE BID FORMAT (TO BE FILLED ONLINE THROUGH E-TENDER PORTAL)**

Dear Sir,

**Sub: Price bid for Printing & Supply of Wall Calendars at BNPM Plant, Mysore**

**Ref: e-Tender No: BNPM/OTE/ 375/2023-24 dated 17.11.2023**

We have received and understood the above tender enquiry and are pleased to submit our price bid as under:

| Sch. No.  | Description  | UOM  | Qty  | HSN/ SAC   | Basic Unit price (INR) | P&F, Freight & Transit Insurance & any other charges(if any) per unit (INR) | Unit Price (incl. of P&F, Freight, Transit Insurance & any other charges (if any) excl. of GST) (INR) | GST (%) | GST on Unit Price (INR) | Total Unit Price (incl. of GST) (INR) | Less: Input Credit (GST) (INR) | Effective Unit Price (net of input tax credit) (F.O.R Mysore) (INR) | Total Effective price (net of input tax credit) (F.O.R Mysore) (INR) |
|---|--|------|------|--|------------------------|---|---|---------|-------------------------|---------------------------------------|--------------------------------|---|--|
|   |  |      | A    |  | B                      | C   | D=B+C   | E       | F=D*E                   | G=D+F                                 | H=F                            | I=G-H   | J=I*A  |
| 1.  | Printing & Supply of Wall Calendars (as per BNPM design) at BNPM, Mysuru | No's | 1360 | <b>TO BE SUBMITTED ONLINE IN E-TENDERING PORTAL ONLY</b> |                        |   |   |         |                         |                                       |                                |   |  |
| 2.  | Printing & Supply of Envelope (as per BNPM design) at BNPM, Mysuru       | No's | 300  |  |                        |   |   |         |                         |                                       |                                |   |  |
| Total effective price (net of input tax credit) for Printing & Supply of Wall Calendars & envelope (incl. of freight, P&F, Transit Insurance and any other charges (F.O.R – BNPM, Mysore site) in Figures (INR) |  |      |      |  |                        |   |   |         |                         |                                       |                                |   |  |
| (in words)  |  |      |      |  |                        |   |   |         |                         |                                       |                                |   |  |
| (INR)   |  |      |      |  |                        |   |   |         |                         |                                       |                                |   |  |

**Note:** Prices quoted above shall be on F.O.R – BNPM, Mysuru site basis inclusive of GST, packing & forwarding charges, freight, transit insurance and all other charges if applicable less input GST. Effective price shall be considered for arriving the lowest responsive bidder. However, PO price shall be inclusive of all charges on F.O.R – BNPM, Mysuru.